



BUILDER'S QUESTIONNAIRE

Please complete this form and attach all applicable documents or provide a completed AIA A305 form

Name of Builder _____

Address _____ Sole Proprietor _____

City, State, ZIP _____ Partnership _____

Corporation _____

Phone Number: _____

Email: _____

SSN/TIN _____ Type of Construction: Residential _____ Commercial _____

Year Business Started _____ If a corporation, date of incorporation _____

Has your business ever operated under a different name than the one listed above? If so, list all other or former names.

List the corporate officers, partners or proprietors of your firm:

Name	Position	% Owned
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Has you firm or any of its principals ever petitioned for bankruptcy or defaulted on a loan or bond? _____ Yes _____ No If yes, please attach an explanation.

Is your firm or any of its principals currently involved in any litigation? _____ Yes _____ No If yes, please attach an explanation.

Has your organization ever failed to complete any work awarded to it?
_____ Yes _____ No If yes, please attach an explanation.

What percentage of your work is normally subcontracted? _____

What work if any, is normally self-performed? _____
Please list applicable registration or license numbers for all jurisdictions and trade categories. _____

How many people does your firm employ? _____

Does any of your work require bonding? _____ Yes _____ No

What is your current bonding limit and who is your agent? _____

What is the largest amount of work you have contracted for at any one time in the past?

Amount \$ _____ Year _____

What is your estimated total revenue for the current fiscal year? \$ _____

State your total gross revenue for the periods listed below:

The most recent fiscal period (12 months) just ended? (a) \$ _____

For the fiscal period ended prior to (a) (b) \$ _____

For the fiscal period ended prior to (b) (c) \$ _____

Name of your CPA _____

Address _____

Phone _____ Contact Person _____

On what level of assurance are financial statements prepared?

_____ CPA Audit _____ Review _____ Compilation _____ Internally

How often are financial statements prepared?

_____ Annually _____ Semi-annually _____ Quarterly _____ Monthly

Do you have a full time accountant on staff? _____ Yes _____ No

Years of experience? _____

Are job cost records kept? _____

Please provide a financial statement, and include your most recent balances sheet and income statement. Please provide a list of major projects completed in the past five years, including the name of the project, owner, contract amount, date of completion and percentage of work self-performed.

Please provide a current work in progress and under contract report, and include the name of the project, owner, contract amount, percent complete and scheduled completion date.

Please provide trade references:

Please provide Bank references:

CONFIRMATION

THE UNDERSIGNED HEREBY CONFIRM THAT THE FOREGOING STATEMENTS AND INFORMATION IS TRUE AND CORRECT. (FILING A FALSE OR FRAUDULENT STATEMENT IS GROUNDS FOR LICENSE DENIAL, SUSPENSION OR REVOCATION.) Utah Code Annotated 76-8-504 (A person is guilty of a class B Misdemeanor if he makes a written false statement which he/she does not believe to be true)

Name of Firm or Corporation _____

By _____ Title _____

By _____ Title _____

By _____ Title _____

Dated _____

This confirmation must be signed by the applicant/licensee, all general partners, or two officers of the corporation whichever is applicable.